

# Tisha Custodio

Tisha.Custodio@gmail.com | 714.385.7897 | [Linkedin.com/in/tishac123](https://www.linkedin.com/in/tishac123)

## EDUCATION

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### **Loyola Marymount University**

*Bachelor of Arts, Psychology, Minor in Health and Society*

- 3.67 GPA
- Relevant Coursework: Social Psychology

**Los Angeles, CA**  
Expected June 2026

### **Orange County School of the Arts**

*High School*

- Studied in the Acting Conservatory

**Santa Ana, CA**  
2019

## PROFESSIONAL EXPERIENCE

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### **Lyn R. Greenberg PHD**

*Personal and Administrative Assistant*

- Provide high-level administrative and personal support to streamline daily operations and enhance productivity
- Skilled in scheduling, correspondence, and document management while maintaining confidentiality and professionalism
- Adept at handling multiple priorities, coordinating meetings, and ensuring smooth workflow in a fast-paced environment. Strong communication and organizational skills, with the ability to anticipate needs and provide proactive solutions.

**Los Angeles, CA**  
January 2025 - March 2025

### **Lululemon**

*Educator*

- Delivered exceptional customer experiences by engaging guests, identifying their needs, and recommending products that align with their fitness goals and lifestyle.
- Provided product education by highlighting key features, benefits, and technical details of Lululemon apparel and accessories.
- Built strong customer relationships through active listening and personalized shopping experiences.
- Supported store operations, including inventory management, visual merchandising, and maintaining a clean and organized retail environment.
- Contributed to a positive and collaborative team atmosphere, aligning with Lululemon's core values and community-focused mission.

**Los Angeles, CA**  
October 2024 - January 2025

### **JV Agency**

*General Music Intern*

- Drafted compelling pitches to media outlets, contributing to 10% more press coverage for clients
- Created and scheduled engaging social media content, led to 12% increase in follower growth

**Los Angeles, CA**  
August 2024-December 2024

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## **California State Summer School for the Arts**

*Theater Teacher's Assistant*

**Santa Clarita, CA**

July 2024

- Mentored 80 students, fostering an enriching learning environment.
- Coordinated prop management and maintained class efficiency.
- Liaised between students and faculty, improving communication and classroom management.

## **Loyola Marymount University**

*Lions for Learning Tutor*

**Los Angeles, CA**

February 2024 - July 2024

- Graded assignments and organized class materials for over 30 students.
- Enhanced student engagement through collaboration with faculty, resulting in a 10% improvement.

## **Maxim Healthcare**

*Behavior Interventionist*

**Los Angeles, CA**

September 2022 - December 2022

- Developed and implemented intervention strategies, reducing maladaptive behaviors by 25%.
- Facilitated conflict resolution through structured role-playing exercises.
- Collected and analyzed behavioral data for individualized intervention plans.

## **Disney Television**

*Series Regular Actress*

**Burbank, CA**

October 2019 - December 2023

- Featured as a series regular in an hour-long episodic show, demonstrating a range of comedic and dramatic abilities.
- Worked closely with renowned actors and directors, contributing to the show's success.

## **Heart on Fire Productions**

*Pre-Production Assistant*

**Los Angeles, CA**

2017

- Organized shooting schedules and coordinated with cast members.
- Managed pre-production tasks, ensuring efficient operations and timely completion of paperwork.

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## LEADERSHIP EXPERIENCE

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**LMU REACH** — Director of Community, VP of Outreach

**Bumble** — Brand Ambassador

## COMMUNITY ENGAGEMENT

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**Much Love Animal Rescue** — Marketing Volunteer

**Saving Our Daughters** — Youth Mentor

**NAMI GLAC** — Volunteer

## HONORS & AWARDS

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Herb Alpert Emerging Young Artist Award

## SKILLS

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Proficient in Microsoft Office, Canva, and Adobe Premiere Pro